

SISTER MOSES RESERVATION REQUEST FORM

PLEASE SIGN AND SEND THIS FORM AS SOON AS POSSIBLE TO SECURE YOUR RESERVATION.

Reservation Procedures:

1. Call or email Desert Dance Theatre for space availability: 480-962-4584 or Lisa@DesertDanceTheatre.org
2. Be sure transportation is available on that date and time.
3. Read carefully and PRINT or TYPE requested information with authorizing signature below.
3. Scan email or mail this form to: Desert Dance Theatre, P.O. Box 25332, Tempe, AZ 85285
Lisa@DesertDanceTheatre.org

Contact Person _____ Job Title _____
School Name _____ District _____
Address _____ City _____ Zip _____
School Phone(s) _____ Best times to call _____
School Fax _____ E-Mail _____
Home Phone (optional) _____ Best times to call _____

Location: Show Low Auditorium, 500 W. Old Linden Road, Show Low, AZ 85901

Performance Date: Thursday, January 25, 2018

School Shows Times (Check One): 9:00am-10:00am 10:45am-11:45am

# Students @ \$5	# Free Teachers*	# Adults @ \$5.00	Total Attending	Total Amount Due

(* 2 Teacher/Chaperones per class of 25 are FREE of charge.)

Method of payment (check one): Check Purchase Order PayPal Money Order

Evening Show Time: 6:30pm-8:30pm

# Students @ \$5.00	# Adults @ \$10.00	Total Attending	Total Amount Due

Method of payment (check one): Check Purchase Order PayPal Money Order

School Show Payment, Cancellation/Change Policy: Full payment *must* be received by January 15, 2018 to guarantee your seats. Please send Purchase Order to us as soon as possible. Cancellations and changes in numbers attending must be made at least 4 weeks prior to the performance. We will accommodate slight increases in your group (i.e. new students) if space is available. However, let us know as soon as possible.

Agreement: My signature below verifies that I have read and filled out this form with a full understanding of the payment and cancellation policies. Please secure our reservation until full payment has been made as specified above.

Signature of School Administrator _____ **Date** _____

* The Sister Moses Residency and Performances are made possible by sponsorship from the Show Low Unified School District, supported in part by the Arizona Commission on the Arts which receives support from the State of Arizona and the National Endowment for the Arts, and from donors and various sponsors.